**ELACTA Privacy Policy**

ELACTA will protect fully and secure your data. ELACTA will not disclose any information to a third party.

Your details are used if ELACTA needs to contact you for administrative matters.
The following is held by the ELACTA BOARD in their Dropboxfiles, as membership renewal and/or membership application form.

Names of president, treasurer and secretary/office

And/or

Names of individual persons when they apply for individual membership

Address of the office
Telephone number (if applicable)
e-mail address (where provided)
Date of joining

Status of payment

ELACTA holds some of these details to verify your admission to the GA and the payment of dues for the members of your association. Your email address is used to send the important information about membership and our activities. The 2nd Treasurer keeps the details about your membershippayments in an excelfile.

Your e-mail is used only to contact you on ELACTA matters.

The new Policy gives you right of access to the detail of the information held, to request correction of information and to request removal of some of the data.

October 2019